



## *TIMELINE*

### Washington State Healthy Youth Survey 2020

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| March                                | Survey recruitment begins: <ul style="list-style-type: none"><li>• Recruitment letter mailed to district superintendents and school principals</li><li>• Recruitment materials posted to: <a href="http://www.AskHYS.net">www.AskHYS.net</a></li></ul>   |
| June 30                              | End of survey recruitment: <ul style="list-style-type: none"><li>• Final day for schools to register for the survey</li></ul>  |
| Mar-Jun                              | Upon survey registration <ul style="list-style-type: none"><li>• Survey Instruction packet emailed to school.</li></ul>  |
| At least two weeks before the survey | School notifies parent and student about the survey: <ul style="list-style-type: none"><li>• Notify parents using any of the IRB procedures</li><li>• Notify students using both IRB procedures</li><li>• Post information and the Information Letter on the school/district website</li></ul> <p>School verifies online that parents and students have been properly notified at: <a href="http://www.AskHYS.net/Form/Notification">www.AskHYS.net/Form/Notification</a>.</p> |
| October                              | Begin sending e-survey links to schools assigned to the e-survey (once notification is verified online).   |
| Oct 12 to Oct 30                     | Survey administration time frame.  |
| Mar 2021                             | Local reports and slides posted on AskHYS.net.   |